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Building up population registration system Experiences from Kosovo

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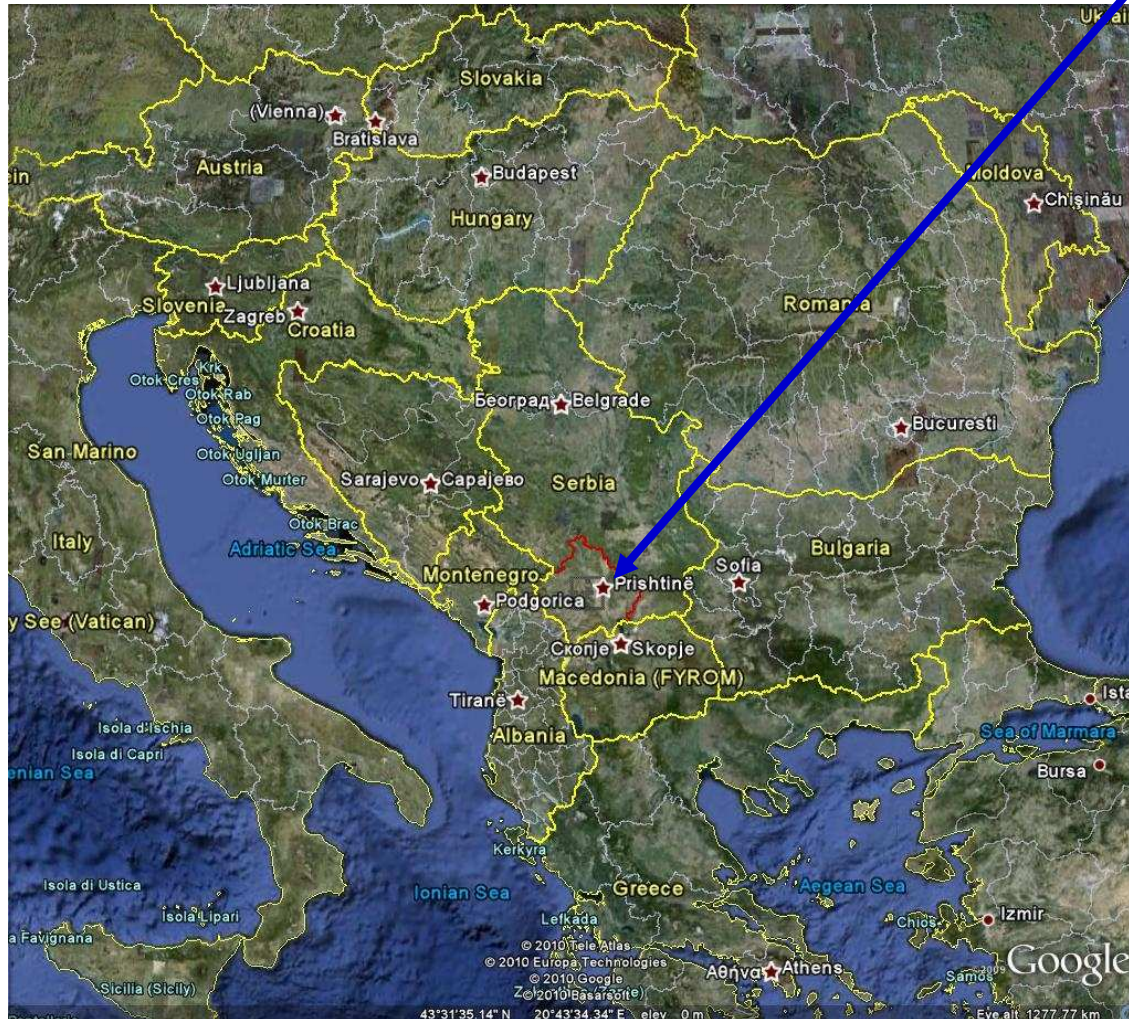
KOSOVO

Population: 2,1 million

Landarea: 11 000 km²

Capital: Prishtinë

Prishtinë



POPULATION - CENSUS

No reliable statistics about the population living permanently in Kosovo.

The Population size is the basic figure when calculating different ratios for Kosovo to compare different phenomenon with other countries statistics on families and households, minorities, education level, etc.

The last census in Kosovo was in 1981.

The Statistical Office of Kosovo has published an estimated number of 2.1 millions for the population in Kosovo

The situation is very complex. Besides the permanent population in Kosovo, there are 400.000 – 800.000 Kosovo citizens living abroad.

The next census will be in March/April 2011 and the first official statistics on the population in the summer of 2011.

There will be lot of political discussions

POPULATION - REGISTRATION

During the war in 1999 most of the Registry Books were taken to Belgrade or were destroyed, which meant that most important documents on the registered population in Kosovo were missing.

UNMIK started already in 2000 to register the population and to reconstruct the old Registry Books; birth, death and marriage books. These process is not yet finished

For this moment there are no figures on how many Kosovars are registered in the Birth Books and have a birth certificate.

There have been no quality checks of these data

Maintenance is in old fashion, manual processes and overlaps

IT-Development: A central online database for registration and issuing certificates is installed. Citizens can apply for certificates through Internet.

POPULATION - REGISTRATION SPECIAL CHALLENGES

AIM: To have all persons living permanently in Kosovo registered and also all Kosovo citizens living abroad, Population Registration according European best practices

1. For Reconstruction of the old Registry Books

the Municipal Civil Status Offices use

- Old documents: Backups, duplicates, . . . , all kind of old documents**
- Testimony process with interviews**

2. Re-registration and Late registration

3. Two official languages from two different language groups and besides this the Turkish language is official in few municipalities

4. Registration of Place of Residence

POPULATION - SECURE DOCUMENTS

There are 9 different Civil Status Certificates in use since April 2009: Birth certificates, marriage certificates, household certificate, citizenship, death certificates, etc. These certificates include seven security features.

The Procedure of Application for ID-card: Form R-14

Birth certificate

Residence certificate

Citizenship certificate

The ID-card and the data content is according to International standards.

NOTE!!! Kosovo authority takes also the fingerprint during the ID-card application process. This fingerprint is “registered in a database” in the Civil Registration Agency

POPULATION - SECURE DOCUMENTS TRAVEL DOCUMENTS



Since 2000 Department for Production of Documents has issued nearly 3 million Travel Documents and ID-cards of which 1.3 mill. are documents issued by the Kosovo Government.

According to DPD there are 1.6 million (identified) persons with personal data collected during the application process for ID-cards and Passports.

The passports are according International Standards (ICAO)

POPULATION - SECURE DOCUMENTS

VALID DOCUMENTS IN KOSOVO MARCH 2010

Kosovo ID-card	820 845	since October 2008
Kosovo Passport	614 911	since July 2008
Kosovo ID for foreigner	1 539	since February 2009
UNMIK ID card	191 830	still valid
UNMIK Travel Document	40 122	still valid

The assessment of the security features of all Passports and ID- documents is that they correspond with all international standards (ICAO).

There is a Government decision to issue Biometric passports as of this year.

Other documents and licenses like: weapon registration card, weapon authority card, licenses for arms and explosives, etc are traditional with no security features

Data Collection Process

There have not been any real surveys to check all processes and data quality. UNMIK, the Statistical Department of Kosovo and some international organizations have made specific surveys.

Birth	-	Seem to be in order
Marriage (civil status)	-	Under coverage
Change of Names	-	Under coverage
Death	-	Under coverage
Change of Address	-	Under coverage 60% (a postal survey!)

Reconstruction of old books **Still going on**

Re-registration - **The registration of previously registered in the Registry Books**

Late registration - **Registration completed after more than 30 days**

Data quality checks - **There should be quality checks against the Registry Books**

DATA CONTENT AND DATA QUALITY, April 2010

Registry Books and the Central Civil Status Register: (only used for certificates)

- 1 900 000 persons are recorded in the Central Civil Status Database.
- In the Registry Books ???

Civil Register Database: (only used for ID-cards and passports)

- 1 803 000 persons are recorded with a Personal Identification Number in the Civil Register Database, since the year 2000, which includes also dead persons and person living abroad of which
- 1 608 000 persons have an ID-number and ID-card of which
- 1 013 000 persons have an valid ID-card of which
- 821 000 persons have an Kosovo ID-card.

Proposal: This two databases should be the base for the new Central Population Register. There should be different types of quality checks.

LEGISLATION

The coming Civil Status and Registration Law is an umbrella law, which affects a number of other laws

Law on Civil Registers: Will be replaced by the new law before the end 2010

Official Documents: Law on ID-cards, Law on travel documents

Data Protection: Will be in force June 2010

- Use of Languages
- Elections in the Republic of Kosovo
- Citizenship
- Personal Name
- Family Law
- Foreigners
- Asylum
- Dwelling and Emplacement
- Administrative Municipal Boundaries
- Cadastre
- Electronic Signature (draft)
- Kosovo Population and Housing Census
- Statistics
- Administrative Procedure

Summary of the Current Situation. May 2010

The legal base mostly in order, no legal gap!

The Civil Status Register / Registry books in Kosovo are used

To produce 9 different certificates. During the year 2009 the Municipal Civil Status Offices issued 2 073 000 certificates of which 1 154 000 were birth certificates.

As basic documents for ID-card and Passport applications.

To produce the list of voters, but only partly

Crime investigations

A central online Civil Status Database is installed and all municipal Civil Status Offices will be connected in July 2010. (Certificate data base)

Citizens can apply for certificates trough Internet

The data collection process includes lot of manual and overlapping processing

There is a need of training, training, training,

CIVIL REGISTRATION AGENCY Decision

The Government decision (No 04/63 Date 07.05.2009, point 1.9) “The Ministry of Internal Affairs to establish the Civil Registration Agency, which will provide all services to the citizens and residents who apply for ID cards, passports, citizenship, civil status documents, driving licenses and vehicle registration documents”.

The three departments are

- Department for Registration and Civil Status,**
- Department of Production of Documents and**
- Department for Vehicle Registration and Driving License.**

The Government decision includes a precondition to take into account: The preliminary recommendations from the project of Government of Republic of Kosovo FRIDOM: - An Analytic Report, including 8 specific recommendations for improvement of the MoIA functioning, (December 2008).

ADMINISTRATION CIVIL REGISTRATION AGENCY

Civil Registration Agency (CRA) functions as an executive agency within Ministry of Internal Affairs (Administrative Instructions on organization and structuring of CRA: No 20/2009 – MIA)

Department for Registration and Civil Status

Divisions: Civil Status and Civil Registration

Department of Personalization of Documents

Divisions: ID-processing, Passports and Driving Licenses Processing, Archive and Scanning, Personalization and Security

Department of Vehicle Registration and Driving Licenses

Divisions: Vehicle Registration and Driving Licenses

Department of Communication and Information Technology

Divisions: System Administration, Software development, Users support

CRA Inspectorate

Contact Office:

The final structure in details are not yet clear – discussions ongoing in the Cabinet of Minister. CEO is Mr. Blerim Camaj as of 20.1.2010

COMMON DATA IN DIFFERENT DATABASES

Integrated IT-Infrastructure in CRA?

BASIC PERSONAL DATA

Personal number (PIN), first name, family name, sex, place of birth, date of birth, place of residence, municipality.

These data are common in all documents and sufficient for a strong identification together with a picture and the fingerprint

Personal- and address data are the most used data in the whole administration, in the whole society.

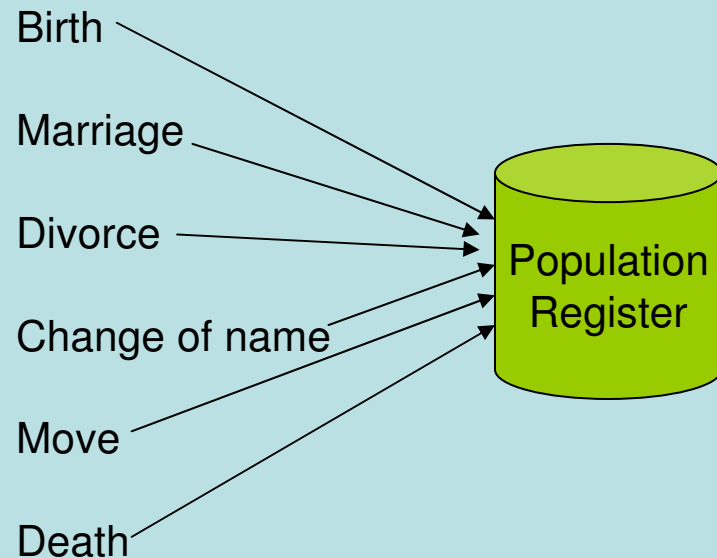
Almost all (administrative) decisions / activities are based and/or connected with persons and population (information).

The Ministry of Internal Affairs in Kosovo has a very central role in collecting, storing and using personal data.

THE CENTRAL POPULATION REGISTER 2011, proposal

Civil Status Register

EVENTS TO BE REGISTERED Data Collection



THE POPULATION IN THE CENTRAL POPULATION REGISTER

**Kosovo citizens living permanently
in Kosovo**

Kosovo citizens living abroad

Foreigners living permanently in Kosovo

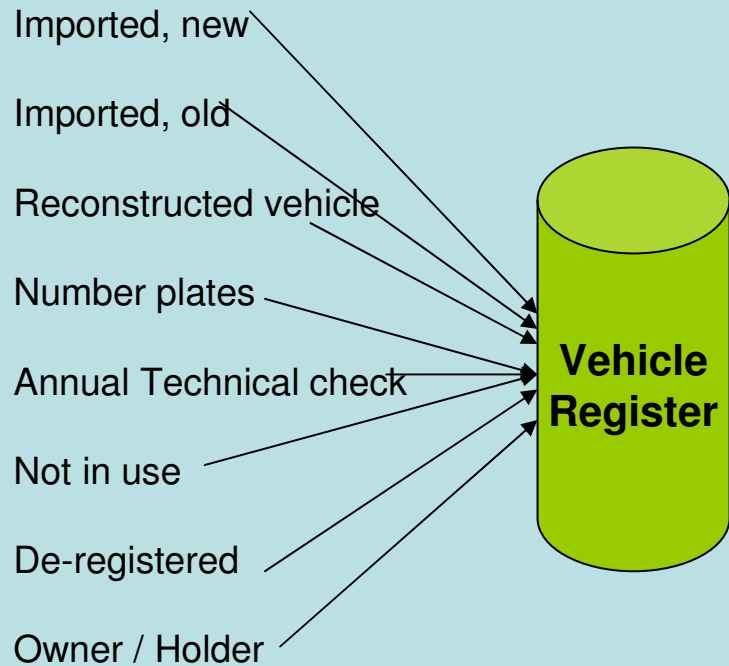
Foreigners, who are living or visiting Kosovo temporarily but have some activities in Kosovo as land owners, building owners, manage some businesses, etc!

Stateless persons, asylum seekers

Foreigners living abroad, who have "family" contacts with a Kosovo citizen.!!

VEHICLE REGISTER 2011, proposal

MAIN EVENTS TO BE REGISTERED Data collection



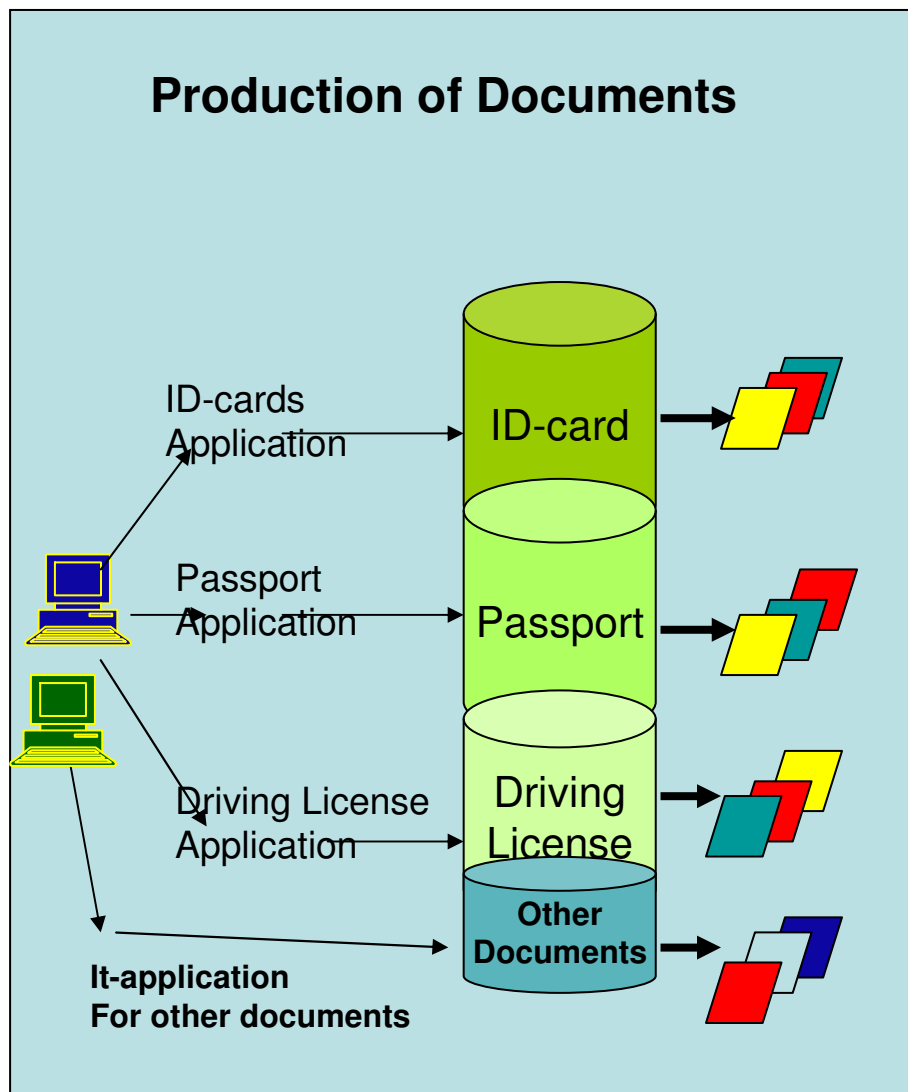
VEHICLE REGISTRATION

Registration is the initial recording of a vehicle on the Motor Vehicle Register, and the issuing of registration plates. Vehicles can only be registered after they have been checked to ensure they are safe to be on the road.

Most vehicles will only be registered once, but if they have been significantly modified or rebuilt, or their registration has been cancelled, they will have to be **reregistered**.

The **personal data is transferred from the Population Registers** and if the owner is a company then from the **Business Register**

PRODUCTION OF DOCUMENTS 2012, proposal



PRODUCTION OF ID-CARDS, PASSPORTS AND DRIVING LICENSES

All three applications are online processes. All three can be combined into one and the same IT-application. The **basic personal data is registered automatically from the Central Population Register** using the PIN-code as a key.

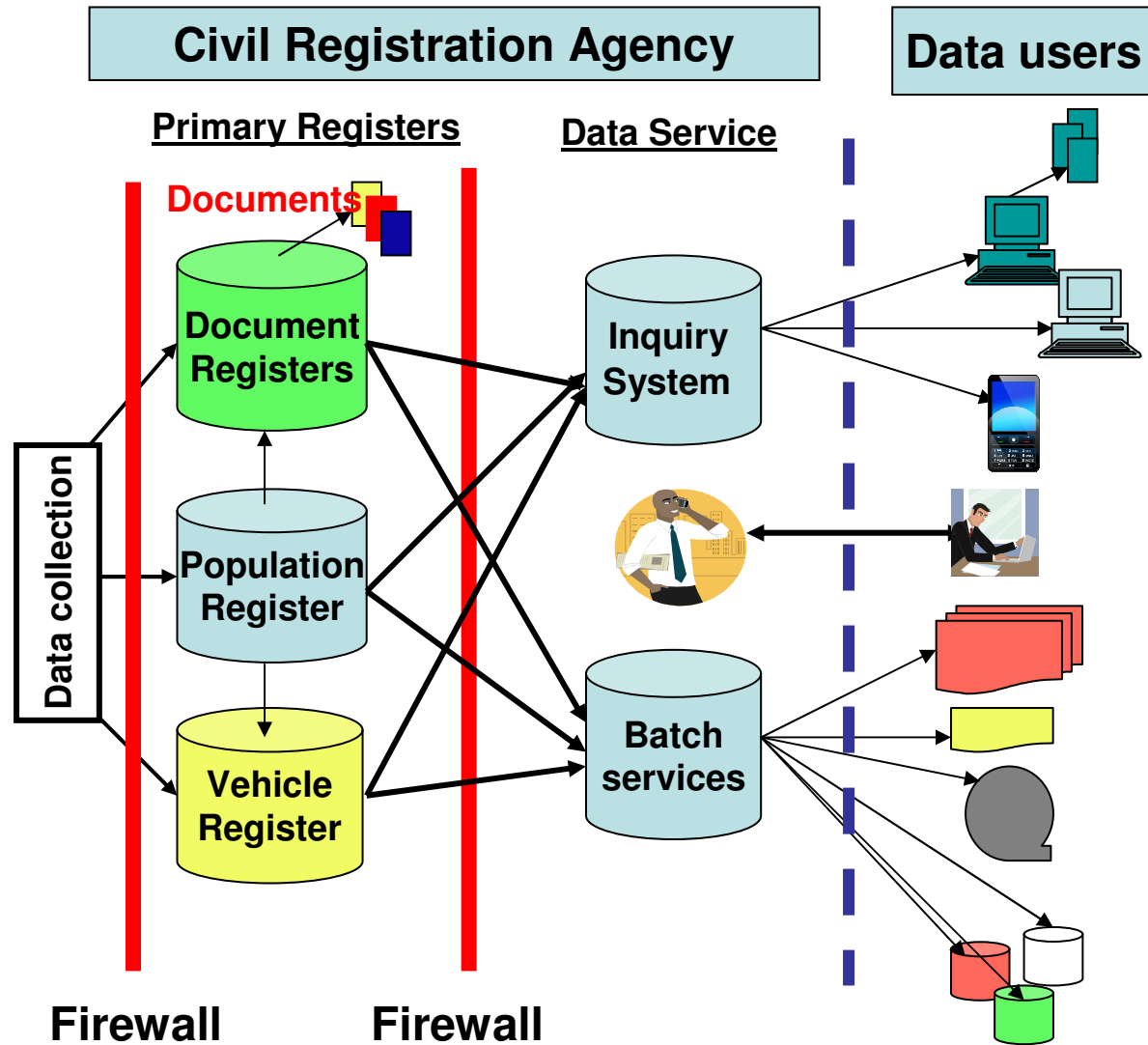
The civil servant in the municipality office center add the other data that is needed for the final document.

This IT-application includes all categories of all documents.

The production processes are separated.

DATABASES AND DATASERVICE

Dataflow 2012, proposal



DATASERVICE

To have a secure and effective dataservice there should be a separate dataservice concept. The primary registers are not open for outside users. The data needed for data service are replicated from the primary register.

There are different types of dataservices

1. Web browser query application (human user interface)
2. "Raw data" query application (machine interface, XML)
3. Regular data update service ("push" -type service)
4. Ad Hoc data service
5. Telephone service

The list of potential users of the registers managed by the Civil Registration Agency

- The Statistical Office of Kosovo
- Social Insurance Institutions
- National Board of Taxes
- Kosovo Centre for Pensions
- Kosovo Security Forces
- **Kosovo Police**
- **Kosovo Cadastral Agency**
- Kosovo Business Register
- Energy Companies
- **Immigration Service**
- **Border**
- The Ministry of Education
- **The Ministry of Justice**
- **Courts**
- Municipalities
- Hospital and health institutions
- Banks
- Insurance companies
- Network operators
- Credit management companies
- etc.

EXPERIENCES

Population registration / civil registration in Kosovo was not a main topic when developing the administration. ID-card and Passport were more in the focus.

In Kosovo, may be there are too many International organizations and the coordination between the International organizations could be better.

Kosovo (administration) is still in a built-up stage and very political.

The start and the first steps in developing a population register is a long process in all countries, also in Kosovo.

The population register model for Kosovo cannot be a copy from another country. It must be a Kosovo model.

Still this year 2010

Civil Registration Agency (CRA)

- European Commission Liaison Office to Kosovo will start the a Civil Registration Agency project this year.
- the organization,, a strategic plan, ... for CRA
- Integration of registers, links within the Ministry of Internal Affairs: Foreigners, Border control and all Police Registers

Data Protection Law (June 2010)

Draft Civil Status Registration Law

Draft Law on Electronic Signature

Law on Travel Document: amendment

Visa Liberalization dialogue – includes reliable and secure data collection process on basic population data.

To take the Kosovo Border Management System in use

Reliable Statistics / data quality survey

Definition of the Address system with links

Draft AI for application of the Law on Dwellings and Emplacement

Preparations of the coordination with the Census 2011

For Kosovo

A strong recommendation

The Ministry of Internal Affairs should

- take an active role in the whole, how to collect, store and use personal data
- issue recommendations and standards to be used when developing IT-systems including personal data.
- ensure a smooth and effective data exchange between different registers according the coming data protection law.

Slogans for Kosovo

- One person, one record
- Single registration, multiple users

Falemnderit!
THANK YOU!

FURTHER INFORMATION

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